

Bianca Coca

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Home address:

1414 Renshaw St.

Laramie, WY 82072

Objective

Obtain summer employment.

Education

B.A. Communication and Journalism-University of Wyoming

(Expected graduation date: Fall of 2016)

Completed course work: Intro to Mass Media, Reporting and News Writing, Business and Professionals, Interpersonal Comm., Theory of Comm. and Advanced Theory of Comm.

Work Experience

- Receptionist at Trent Law Office
- Lead actress in independent movie Project Cora
- Filmed short films with New York Film Academy
- Coaching 4th & 5th grade basketball
- University of Wyoming Catering
- Cultural Affairs Production Intern at Wyoming Public Radio

Skills/Attributes

- Excellent verbal and written communication skills
- Great interviewing skills
- Great computer typing skills
- Ability to use Word, Excel, Power Point, Photo Shop
- Excellent organization skills
- Follow direction well

References

Peggy Trent
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